

## JOB SHADOW EMPLOYER EVALUATION LINDSAY HIGH SCHOOL

Thank you for hosting a student at your workplace. We would like to provide the most positive experience possible for both employers and our students. Therefore, please take a few moments to share your assessment of the experience. Your input of the job-shadowing experience and the student who shadowed you will be very valuable as we seek to improve the senior project job-shadowing activity.

Name Mrs. Cercado Phone ( ) \_\_\_\_\_  
 Company/Organization teacher  
 Address 451 E Sama St, Lindsay, CA 93247  
 Student Name Jelena Cepallos Date of Shadow 9-1-16

Please rate the student, using the following scale, by circling the appropriate number:  
 4 – exceeds expectations; 3 – meets expectations; 2 – below expectations, 1 – unacceptable

### Student Readiness

_____ Arrived on time	(4)	3	2	1
_____ Displayed Enthusiasm and interest	(4)	3	2	1
_____ Appeared clean and well-groomed	(4)	3	2	1
_____ Wore appropriate clothing	(4)	3	2	1
_____ Showed appropriate behavior at work site	(4)	3	2	1
_____ Asked appropriate questions	(4)	3	2	1
_____ Demonstrated good listening skills	(4)	3	2	1

### Business Ratings

_____ You were satisfied overall with experience	(4)	3	2	1
_____ Your objective was achieved	(4)	3	2	1
_____ You would recommend student for a similar experience	(4)	3	2	1
_____ You were satisfied with student knowledge about the business or organization	(4)	3	2	1

Would you be able to host another Lindsay High School student? yes  
 Are you able and willing to host a bilingual student? yes

Do you have any suggestions for improving the job-shadow experience for students?  
NONE

Virginia Cercado Employer Signature  
Jelena Cepallos Student Signature

Date: 9-9-16  
 Date: 9-7-16

## JOB SHADOW: INTERVIEW QUESTIONS LIST

You must choose 10 questions to ask your job shadow employee during an interview. Feel free to choose 10 from the list below, to adapt them to fit your job shadow, or to create your own questions. Write them down on the Job Shadow Interview Worksheet.

1. What qualities does a person need to possess to be in this type of position?
2. What training or education is required for this type of work?
3. How do you see jobs in this field changing in the future?
4. How much flexibility do you have in terms of dress, hours of work, vacation, etc.?
5. What professional organizations would help me to meet people in this field and learn more about it?
6. What are the basic prerequisites for jobs in this field?
7. What formal or on the job training does the organization provide?
8. Do you work a lot of overtime?
9. How well did your college experience prepare you for this job?
10. What is the employment outlook for the career?
11. What inspired you to choose your career?
12. What school(s) did you attend? Are there any schools you recommend?
13. What was the most influential moment when you were in college?
14. How has your career affected your life?
15. How does the economy affect your job?
16. What are some key factors and skills needed in your line of work?
17. What advice do you have for a person aspiring to enter your career field?
18. Do you take work home?
19. Are there any necessary credentials for your line of work?
20. How important are grades/GPA for obtaining a job in this field?
21. How did you get started in this field?
22. What is the most rewarding part of your job?
23. What is the most challenging part of your job?
24. What entry-level jobs are there in your field or with your company?
25. What opportunities for advancement are there for this field?

## Job Reflective Narrative

I. Introduction: What you did; who you job shadowed and when; why you chose it & where!

II. What happened: What you did throughout the day - give details. This may be more than 1 paragraph.

III. What you learned, liked, and disliked (this may be more than one paragraph)

IV. Whether you are still interested in this job, and why/why not